

CULPEPER COUNTY SCHOOL BOARD
Minutes
October 12, 2015

A meeting of the School Board of Culpeper County was held October 12, 2015 at the Board of Supervisors Meeting Room at 302 N. Main Street, Culpeper, VA 22701. Present were Robert Beard (East Fairfax District); Nathaniel Clancy (Catalpa District); Robert A. Houck (West Fairfax District); Elizabeth Hutchins (Stevensburg District); Anne C. Luckinbill (Salem District); Elizabeth “Betsy” Smith (Cedar Mountain District); Superintendent Dr. Anthony S. Brads; Executive Director of Curriculum and Instruction Rob Hauman; Executive Director of Student Services Dr. Russell Houck; Executive Director of Finance/Clerk Jeff Shomo; Executive Director of Human Resources Dr. Stacey Timmons; Director of CTE and Technology Randi Richards-Lutz; and Deputy Clerk Pearl Jamison. Michelle North (Jefferson District) was absent.

At 7 p.m., Ms. Hutchins called the meeting to order. A closed session was not deemed necessary prior to the meeting.

Ms. Hutchins noted that Ms. North was absent due to personal reasons.

Those present observed a moment of silence. Ms. Hutchins led the Pledge of Allegiance.

Ms. Hutchins asked if there were changes to the agenda.

On motion of Mr. Beard seconded by Ms. Smith, the School Board approved the agenda. Motion carried 6-0 by voice vote. (Ms. North was absent.)

Presentations/Recognitions

Mr. Walsh, Ms. Hutchins, and Mr. Houck presented the following Zealous Appreciation for Positive Performance (ZAPP) awards:

- For transporting CCPS students to and from school for 25 years accident free – Susan Dodson and Wanda Jenkins
- For transporting CCPS students to and from school for 26 years accident free – Mary Veeney
- For transporting CCPS students to and from school for 27 years accident free – Mae Kinsey

- For transporting CCPS students to and from school for 28 years accident free – Helen Gibson and Elnora Lightfoot
- For transporting CCPS students to and from school for 31 years accident free – Dorothy Lawhorne
- For transporting CCPS students to and from school for 33 years accident free – Lucy Timbers

Ms. Hutchins and Mr. Houck presented the 2015 VSBA Media Honor Roll Certificates to Alice Felts, Culpeper Times; Jonathan Krawchuk, Culpeper Media Network; and Rhonda Simmons, Culpeper Star-Exponent.

Reports

Superintendent/Student Advisory Group (SSAG) Report

CCHS Senior Nathan Stewart shared with the Board that the majority of the students felt safe during last week's event at Culpeper County High School. He said at the last SSAG meeting the students shared their concern about needing to be better informed relative to applying for college. He also stated they discussed the high teacher turnover rate at Eastern View.

Principal Report

Kristin Williams, Principal at Pearl Sample Elementary School, and Andrea Kilby, Assistant Principal at Pearl Sample Elementary School, shared a PowerPoint with the Board highlighting some of the great things happening at Pearl Sample:

- Improvement in Student Achievement from 2014 to 2015
- Implemented the "Strong Start" Social Skills Curriculum
- Communication of Expectations
- Positive Behavior Promotion

Delegations

Ms. Hutchins said persons may present ideas or concerns regarding Culpeper County Public Schools. She said there would be no action taken by the Board at this meeting and that such items would be referred to the appropriate administrators for future information and research. She said the personalities and behavior of employees are not to be presented during this period but are to be reported to the employee's immediate supervisor. Ms. Hutchins noted there would be a three minute limit for speakers.

There were no delegations.

On motion of Ms. Luckinbill seconded by Mr. Houck, the School Board considered approving the consent agenda. Mr. Hauman read the resolution recognizing American Education Week and Dr. Houck read the resolution recognizing National School Bus Safety Week. Ms. Luckinbill requested to remove EEA R-1 (Transportation of Students) and GC R1 (Professional Staff Identification Badges) from second reading of policies/regulations and to send them back to the committee for further review.

- (a) Approval of Minutes – September 3, 14, & 28, 2015
- (b) Payroll and Payment of Bills
- (c) Personnel Recommendations
- (d) Second Reading of Policies/Regulations
 - ~~EEA R1 Transportation of Students~~ (*Removed and referred back to CCSB Admin. Committee*)
 - ~~GC R1 Professional Staff Identification Badges~~ (*Removed and referred back to CCSB Admin. Committee*)
 - GCBB R1 Supplementary Pay Plans
 - GCL R2 Tuition Reimbursement
 - IKE R3 Request for Exemption from Full Day Schedule
 - IKE E1 Application for Exemption from Full Day Schedule
 - JFCF Drugs in School (VSBA Update)
- (e) Approval of Tuition Rates for 2015/2016
- (f) Approval of Resolution to Recognize American Education Week
- (g) Approval of Resolution to Recognize National School Bus Safety Week
- (h) Approval of Gifted Advisory Committee Members
- (i) Approval of Special Education Advisory Committee Members

The consent agenda was approved as amended. Motion carried 6-0 by voice vote. (Ms. North was absent.)

The board considered the following action items:

- (a) Approval of Resolution to Name the Pearl Sample Gymnasium after George H. Bowles, Sr.
Ms. Hutchins read the resolution naming the Pearl Sample Gymnasium after George H. Bowles, Sr.

On motion of Mr. Beard seconded by Ms. Smith, the School Board approved the resolution officially naming the Pearl Sample gym as “The George H. Bowles, Sr. Gymnasium.” Motion carried 6-0 by voice vote. (Ms. North was absent.)

(b) Approval of School Board Fall Retreat Agenda

On motion of Ms. Luckinbill seconded by Mr. Clancy, the School Board approved the School Board Fall Retreat Agenda. Motion carried 6-0 by voice vote. (Ms. North was absent.)

(c) Approval of Superintendent’s Annual Goals

On motion of Mr. Houck seconded by Mr. Clancy, the School Board approved the Superintendent’s Annual Goals. Motion carried 6-0 by voice vote. (Ms. North was absent.)

(d) Approval of Title III, Part A Grant Application

On motion of Ms. Luckinbill seconded by Mr. Beard, the School Board approved the Title III, Part A Grant Application. Motion carried 6-0 by voice vote. (Ms. North was absent.)

The Board heard the following reports:

(a) Finance Report

Mr. Shomo said the FY’ 16 budget was built on an ADM of 7,979 and the September 30th count reflected a membership of 7,985.

Mr. Shomo noted the accounts payable approved this evening totaled \$528,408 and the accounts payable approved in October 2014 totaled \$668,421.

Mr. Shomo reminded members that we budgeted \$3.31 per gallon for diesel and the last load of fuel cost \$1.59.

Mr. Shomo shared with the Board that staff has been monitoring the cost of electric and the kwh rate has increased by 6%.

Mr. Shomo noted the total budget for FY’ 16 is \$83,760,431 which includes \$3,823,764 for Food Service. He briefly reviewed the revenues – state, federal, miscellaneous, and local.

Mr. Shomo provided a brief overview of the current CIP projects. (See page 7 of the Finance packet.)

- Finishing CCHS Renovations – working on punch list, kitchen loading dock area completed, gym exterior entrance completed, and agriculture storage building out to bid.
- Repaving parking lots at CCHS
- Bus Wash at Transportation – concrete floor and drain system installed
- Engineering & Plans for A.G. Richardson/Pearl Sample Roadwork Improvements – plans almost finished
- Awarded \$98,720 for Vestibule Grant to be used at Emerald Hill and CCHS for additional cameras, and access points
- Air-conditioning of CMS Gym and locker rooms - estimate \$870,000
- Pearl Sample phone system has been replaced - \$41,583
- Sycamore Park roof tops and controls – estimate \$1,100,000
- Designing phase for Pearl Sample cafeteria serving lines redesign

Mr. Shomo shared with the Board that he requested the Board of Supervisors deposit the remaining funds from the land payment from the VDOT 229 widening at Sycamore Park and Floyd T. Binns into the Pearl Sample/A.G. Richardson Access Improvements Capital Account. He also stated that he requested the Board of Supervisors deposit the Food Service indirect billing fees into the Kitchen Equipment Capital Account.

Mr. Shomo reviewed the CCHS Renovation ledger sheets. He said there is currently \$2M left; however, everything is spoken for with the exception of about \$20,000.

(b) Superintendent Updates

Dr. Brads thanked Dr. Timmons and his staff for all the work that has gone into getting the volunteer database up and running.

Dr. Timmons said the division purchased Volunteer Tracker from the App-Garden. He said programmers have been working on the online application and certain staff were trained on October 6th. He said as a result of that meeting they requested a few additional changes before the program goes live. He said the database should be up and running as of November 2nd. He said old volunteer applicants will be contacted to see if they are still interested in volunteering.

Board Member Reports

Mr. Beard recognized Rachel Carter candidate for the West Fairfax School Board seat. He also thanked the staff and students for the incredible response last week during the event at Culpeper County High School.

Mr. Clancy said George Bowles, Sr. meant a lot to the community. He stated he was proud to name the Pearl Sample gym after such an honorable man.

Mr. Houck said on Saturday the school system provided busses and bus drivers for the Culpeper AirFest. He thanked the staff who helped make the event a success. He noted the MCJROTC students were also involved and did a great job.

Ms. Smith echoed the sentiments of naming the gym after George H. Bowles, Sr. She said Mr. Bowles knew every kid in the school and was such a wonderful person. He will truly be missed.

Ms. Hutchins said the Culpeper County High School Open House was not well attended due to the rainy weather. She noted she attended the VSBA Technology Conference last week in Richmond and the focus was on virtual high school and using technology in the classroom. She thanked all the school staff and law enforcement for their efforts on the day of the event at Culpeper County High School.

Dr. Brads said staff is still in debriefing mode relative to the incident at Culpeper County High School. He said the main thing is all students were safe. He said we want to improve how we communicate. He said an instant answer and instant information is difficult. He said we are working together to improve on the process.

Information Items

- Summary of CCSB Committee Reports
- Membership – September 30, 2015

Future Meeting Dates

- October 13, 2015 - CCSB Administration Committee Meeting, 7:45 a.m. at the School Board Office, 450 Radio Lane
- October 14, 2015 – CCSB Capital Planning Committee Meeting, 8:30 a.m. at the School Board Office, 450 Radio Lane

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- October 26, 2015 – CCSB Business/Work Session, 6 p.m. at the School Board Office, 450 Radio Lane (Closed Session at 6 p.m. if needed)
- October 29, 2015 – Board of Supervisors/School Board Joint Meeting, 6 p.m. at CCHS Studio, 14240 Achievement Dr.
- November 6, 2015 – School Board Fall Retreat, 5 p.m. at the School Board Office, 450 Radio Lane
- November 7, 2015 – School Board Fall Retreat, 8:30 a.m. at the School Board Office, 450 Radio Lane
- November 9, 2015 – CCSB Finance Committee Meeting, 5:45 p.m. at the County Admin. Office, 302 N. Main Street
- November 9, 2015 - CCSB Regular Board Meeting, 7 p.m. at the County Admin Office (Closed Session at 6:45 p.m. if needed)

On motion of Mr. Beard seconded by Ms. Smith, the School Board voted to adjourn at 7:52 p.m. Motion carried 6-0 by voice vote. (Ms. North was absent.)

JEFFREY R. SHOMO, CLERK

ELIZABETH S. HUTCHINS, CHAIR